

FORM 1: DIRECT DEPOSITS

DIRECT DEPOSIT AUTHORIZATION FORM

Attention: (Enter the company you want deposits directed *from* here)

NAME		
ADDRESS		
CITY	STATE	ZIP CODE

From: (Enter your personal information here)

CUSTOMER NAME		
CUSTOMER ADDRESS		
CITY	STATE	ZIP CODE
SOCIAL SECURITY NUMBER (IF REQUIRED)		PHONE NUMBER

**Note: For Social Security Deposits, a Commercial Bank representative can assist you with calling the Social Security Administration at (800) 333-1795 or signing up online at ssa.gov/deposit.*

To Whom It May Concern,

I have recently switched financial institutions. Please stop making deposits into my old account and begin making them to my new Commercial Bank account indicated below.

New Account Information: (Enter your Commercial Bank information here)

COMMERCIAL BANK ROUTING NUMBER	072403554	
ACCOUNT NUMBER	<input type="checkbox"/> Checking	<input type="checkbox"/> Savings
ACCOUNT NUMBER	<input type="checkbox"/> Checking	<input type="checkbox"/> Savings
SIGNATURE	DATE	

DEPOSIT: Total Amount \$ into first account listed above

DEPOSIT: Total Amount \$ into second account listed above

**Tip: Be sure to include a voided Commercial Bank check with this form. One of the starter checks you received when you opened your account will be fine.*

