

# FORM 2: AUTOMATIC PAYMENTS

## AUTOMATIC PAYMENT AUTHORIZATION FORM

**Attention:** (Enter the company you want payments directed to here)

NAME		
ADDRESS		
CITY	STATE	ZIP CODE

**From:** (Enter your personal information here)

CUSTOMER NAME		ACCOUNT NUMBER
CUSTOMER ADDRESS		
CITY	STATE	ZIP CODE
PHONE NUMBER		

### To Whom It May Concern,

I have recently switched financial institutions. Please redirect my automatic payments from my old account and begin withdrawing from my new Commercial Bank account indicated below.

EFFECTIVE:  Immediately  Beginning \_\_\_ / \_\_\_ / \_\_\_  
PAY:  Total Amount  \$

**New Account Information:** (Enter your Commercial Bank information here)

COMMERCIAL BANK ROUTING NUMBER	072403554	
ACCOUNT NUMBER	<input type="checkbox"/> Checking	<input type="checkbox"/> Savings
SIGNATURE	DATE	

*\*Tip: Be sure to include a voided Commercial Bank check with this form. One of the starter checks you received when you opened your account will be fine.*

